FACULTY MEETING MINUTES

Date: 9/28/12
Meeting started: 1:00 PM
Meeting adjourned: 2:50 PM

Attendees: Frey Altpeter, Ann Blount, Ken Boote, Barry Brecke (Polycom), Ken Buhr, David Campbell, Paula Cunningham, Jo Ann Davis, John Erickson, Jeff Fedenko, Jay Ferrell, Fred Fishel, Lyn Gettys (Polycom), Rose Koenig, Ramon Leon (Polycom), Theresa Martin, Mabry McCray (Polycom), Yoana Newman, Dennis Odero, Ken Quesenberry, Diane Rowland, Brent Sellers (Polycom), Lynn Sollenberger, Joao Vendramini (Polycom)

General Announcements:

November 2nd faculty meeting will be from 2 p.m. – 3 p.m. in 3096 McCarty B. Immediately after the meeting there will be an open house for Agronomy and Plant Science Undergraduate Program.

• Vote on pictures for the office. List of options are on Joan’s desk. Pick your top 6 choices.
• Banners will be going up on the blank spaces along the hallway.
• Will be inviting Environmental Hort and Plant Pathology Teaching Faculty

Would like 1-2 faculty to consider doing the Science Communication Academy. This information was forwarded from a DDD memo received from David Norton.

Business Items:

Jo Ann Davis, Manager of the McCarty Shared Service Center (SSC) attended to give a short overview of the services they will provide and a timeline for the launch. She shared general information about how the process of p-card and other transactions will work.

• Staff move to the SSC begins October 12
• Systems testing October 15-26
• Training Sessions will be held (UPDATE: E-mail was sent from Jo Ann with 3 training dates, October 23, October 25, and October 29)
• Launch Date: Nov 1, 2012

Position Updates:

• Sugarcane Agronomist (EREC) will be October 5, October 15, and October 29 at 2 p.m. in 1031 McCarty D. All faculty encouraged to attend.
• Position Descriptions for both Forage Breeder and World Food Crops Breeder have been sent (UPDATE: These positions are now posted on Gatorjobs and advertised on Tri-society web site).
• Interviews for position at NFREC will begin November 9.
• Agronomy Department Chair – Dr. Quesenberry inquired about this again as no information has been received (UPDATE: Dr. Payne responded and Dr. Ramesh Reddy will be the Chair of this search committee, so the process is moving forward).
• WFREC Center Director – Still waiting for initial meeting with Dr. Payne
• Ronnie Schnell Position – refill may be a while due to new process being implemented by the SVP office. New process is:
  o Counseled out: Automatic refill
  o Death/Retirement: Goes back for competitive pool and priority is given to positions with heavy teaching loads
  o LBR: These are legislative appropriations and they will be filled.
• Cluster Hire Proposals – Agronomy is part of one of the proposal submissions. It is expected that these proposals will be a one-time thing and future proposal requests are not expected.

Research Roadmap was sent to Dean Hayes

Teaching Curriculum Retreat

• This will be held at the Straughn Extension Center on December 6. Time and room numbers to be provided when they are set.
• Discuss current curriculum and what changes may be needed for the future.
• Followed by December faculty meeting in afternoon.

University of Honduras Student Visit and other Plant Science information:

• This is set for October 14

**Administrative Items:**

• Theresa and Paula provided faculty opportunity to ask questions about what is expected to happen when Shared Service Center opens for business.
• Paula made a point to faculty that they will need to become more aware of the bi-weekly deadlines for time input and approval, and that attention should be paid to the time that is being input for each week of the bi-weekly period.
• Theresa will continue to monitor all financial and grant related activities to ensure that processes are working the way they are expected to work.
• Transition will be an adjustment and a busy time with everyone trying to fully understand how it will work. Please be patient as both the department and the SSC employees adjust to these changes.

Dr. Quesenberry thanked Dr. Sollenberger for the work he did on the Departmental Review response document. That has been sent to Dr. Payne and others.

Meeting adjourned